

**Society for Creation of Opportunity through Proficiency in English(SCOPE) : ONLY
ASSESSMENT Scheme for college students of Gujarat.**

1. Every college student can take SCOPE assessment by getting registered with college for the same.
2. SCOPE will nominate a Special Administrative Agency (SAA) to coordinate the examination related work with these colleges.
3. The College will have to get itself registered with SAA appointed by SCOPE.
4. The College can charge from student a maximum of Rs. 200/- for A level examination and Rs. 300/- for B level examination, inclusive of the SCOPE fees.
5. SCOPE will interact through SAA and not to individual colleges.
6. The College will form a committee of two persons, principal and coordinator, for managing and administering this scheme at the college level.
7. The College committee will be responsible
 - 7.1. For collection of examination forms from SAA.
 - 7.2. For distribution of examination forms to students and getting them duly filled for SCOPE assessment.
 - 7.3. For collection of filled up candidate examination forms from students.
 - 7.4. For verification of the filled up candidate examination forms.
 - 7.5. For submission of filled up candidate examination forms to SAA appointed by SCOPE.
 - 7.6. For collection of Hall tickets from SAA
 - 7.7. For distribution of hall tickets to students.
 - 7.8. For collection of results and certificates from SAA.
 - 7.9. For distribution of results and certificates to students.
 - 7.10. For any activity which is necessary for smooth conduct of examination process.
8. The Committee will collect fees and submit candidate exam forms along with cheques / Demand drafts totaling to Rs 125 per candidate exam form for A level and Rs 225 per candidate exam form for B level to SAA. Cheque / Demand draft should be payable to 'CEO SCOPE'.
9. The college may arrange for teaching sessions and charge a token additional fee which will not be more than Rs. 400/-.
10. The college may utilize this amount to offer remuneration to the coordinator and other teachers, assistants.
11. The student who is already enrolled under SCOPE programme and wants to appear in SCOPE assessment under this scheme, he/she can appear by paying charges as mentioned above, but he/she will not be eligible for refund of SCOPE programme fee from SCOPE centre.
12. To support the candidates, who wish to register only for exam, Special telecast will be arranged through BISAG. Information of this schedule can be availed from www.scopegujarat.org
13. For further support to such candidates recorded CD's of the telecast will be made available on a 'no profit no loss' basis, after the telecast from SCOPE office.

14. Recommended course books are as follows :

Language in Use book -1 by Cambridge University Press

World Link book -1 by Thompson Press

English Fluency step -1 by Macmillan

(any of the books can be used)

15. Digital English Language Laboratory (DELL) colleges can charge a maximum of Rs. 650/- for Level-1 course (SCOPE A level assessment) and Rs. 1000/- for level-2 course (SCOPE B-level Assessment).

16. The Revenue break-up for DELL colleges will be as under.

	Level 1	Level 2
SCOPE	(A –level) 125	(B- Level) 225
BAOU	125	125
College	400	650
Total	650	1000

17. The Committee will collect fees and submit candidate exam forms along with cheques / Demand drafts totaling to Rs 125 per candidate exam form for A level and Rs 225 per candidate exam form for B level to SAA. Cheque / Demand draft should be payable to 'CEO SCOPE'.

18. If a center wants to reduce the fee for any course, it can be reduced only from the college revenue part. No center is permitted to charge more than the fees prescribed.

19. The exams for both A and B level will be conducted as per SCOPE examination pattern.

20. On appearance in SCOPE examination a candidate will get certificate from SCOPE in association with Cambridge ESOL.

21. The College will keep record of all the activities listed above and they shall share it as and when asked or directed in format by SCOPE.

22. This scheme shall be limited to colleges of Gujarat only.

23. These Guidelines are issued in concurrence with Commissionerate of Higher Education, Dr. Babasaheb Ambedkar Open University and SCOPE, and come into effect from 01/01/2010.

- Special Administrative Agency (SSA): Concepts Eduserv Pvt. Ltd.
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