

Remuneration Form for the Computer Based Exam – SCOPE, Ahmedabad

(1) Name of the College & Address : _____

(2) Taluka: _____ Dist _____ Pin: _____ College Code: _____

(3) Name of the Principal: _____

(4) Contact No: _____ (M) _____

(5) Date of Examination: From _____ To _____

(6) Exam Timing from _____ To _____ hrs.

(7) Name (in whose favor cheque is to be drawn) _____

Sr. No	Name of Official	Designation	Signature	No. of days Attended for Exam Work.	Per day Allowable Remuneration	Total Amount E*F=G
A	B	C	D	E	F	G
1		Principal			250	
2		Lab Coordinator			200	
3		Assistant Coordinator			150	
4		Peon-1			120	
5		Peon-2			120	
Total Amount						

Important Note regarding Remuneration /Reimbursement:

- **For remuneration:** On completion of Examination, it is required to fill the details in the above form.
- The form should be duly signed and stamped by the Principal and Coordinator.
- The filled form should be sent within 7 days of completion of examination to SCOPE office.
- **For Reimbursement:** Provide details of exam session, number of candidates registered, absent and present students for the particular exam on letter head duly signed and stamped by Principal along with result sheet declared on www.scopegujarat.org
- **It is mandatory to mention the name in whose favour cheque is to be drawn.**

If above filled details is incorrect or incomplete then college will be solely responsible for not receiving remuneration/reimbursement.

This is to certify that above officials have attended the SCOPE examination work.

Signature of Principal
Seal of College